

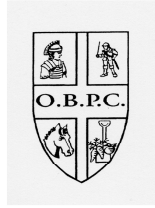
Minutes of Oliver's Battery Parish Council Meeting held at
St. Marks Church Hall, Oliver's Battery Road South, Oliver's Battery
on the 11th May 2010 7-30pm

Date	Start Time	End Time
11 th May 2010	7.30pm	
Present	Apologies for Absence	In Attendance
Cllr G Sharman Cllr T Morris Cllr J Gage Cllr N Goodwin Cllr S Outlaw Cllr H Cope		Clerk – Elizabeth Billingham Cllr L Bannister (arrived at 8.30pm) Cllr D Spender (arrived at 8.30pm) Cllr C Bailey

Item	Subject	Action	By Whom
10/01	Apologies for absence and declarations of interest. Cllr L Bannister and Cllr D Spender would arrive late at the meeting. The out going Chair took the meeting and welcomed all those present particularly past Parish Councillors and past Parish Council Chairman.		
10/02	Elected Councillors .1 To receive declaration of acceptance of office from elected councillors The Acceptance of office were signed by all councillors and witnessed by the Clerk. .2 To receive declaration of interest forms from elected councillors The declaration of interest forms were signed by all councillors and witnessed by the Clerk.		
10/03	Election of Chairman and Vice Chairman The outgoing Chair asked for nominations for Chair: Cllr Outlaw nominated Cllr Morris. This was seconded by Cllr Cope and agreed by all. RESOLVED that Cllr T Morris was elected Chair. The Outgoing Chair asked for nomination for the Vice Chairman. Cllr Outlaw nominated Cllr Gage. Cllr N Goodwin seconded this nomination. All councillors agreed.		

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RESOLVED that Cllr Gage was nominated Vice Chairman.

The Chair and Vice Chair completed their acceptance of office in front of the council and Clerk.

10/04 **Appointment of councillors to working groups**

The new Chairman Cllr Morris took the Chair and thanked outgoing Chairman G Sharman for all his hard work over the years.

.1 To agree representatives to Planning working group

It was proposed that it may be more prudent to wait until the Cooption process was complete at the next meeting before all posts were filled.

RESOLVED To nominate Cllr Outlaw and Cllr Godwin to the planning working group.

.2 To agree representatives to Footpaths working group

RESOLVED To nominate Cllr Goodwin to the Footpath working group.

.3 To agree representatives to Recreation working group

RESOLVED To nominate Cllr Gage to the Recreation working group.

AGREED to await a full council before deciding on more representatives

10/05 **To consider co-option of two new members to the Oliver's Battery Parish Council**

A notice on co-option had been placed in the council notice board. The deadline for expressions of interest would be 31st May 2010 for the 7th June meeting.

Next meeting on Monday 7th June in the hall.

The Clerk confirmed that the hall was booked.

10/06 **To adjourn for public participation**

.1 Presentation to retiring Chairman – Geoff Sharman

Thanked Geoff for his 28 years work with the Parish Council. Good policy and procedures experience. Geoff Sharman was presented with gifts and a photo taken. Geoff Sharman thanked all those present for the good wishes and the gifts which consisted of Garden vouchers, vintage port and a concise atlas.

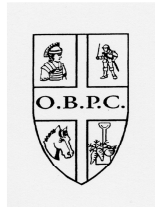
Geoff Sharman spoke that how 28 years ago he had been persuaded to join by Meg Waldren. He had hoped this was the best moment to retire.

.2 To receive Police Report

Read out the monthly report – attached.

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Cllr Cope discussed another incident regarding a Charity bag drop vehicle which was not insured and was stopped. Discussed that need to read the details of who benefits from these charity bag drops and that residents should be cautious.

Public invited to speak no one wished to speak.

Meeting Resumed

10/07 **To approve the Minutes of the meeting held on 6th April 2010**

Minutes were agreed and signed as a true record.

10/08 **Matters arising from these minutes**

Item 9 – Will be covered under agenda

Item - Spare goal parts can stay at Geoff Sharman's – willing to keep them at present.

Item 12 - Request route so entitled to make a request on that route.

10/09 **Planning Applications and Decisions.**

.1 To receive planning applications from Winchester City Council and agree response

99 OBSouth at last meeting. Significant alterations. Have since discussed and comment against VDS and that roof line would be altered.

2 Fairway Dr-Erection of garage-no comment

.2 To receive planning appeals notification
None

.3 To receive application decisions:

82a Olivers Battery rd S single story extension- Permitted subject to usual 3 year start date and that materials used must match the external surfaces in existing building.

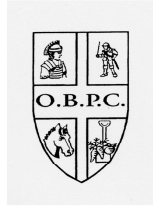
163 Olivers Battery Rd So- oak framed Garden room-permitted; The materials to be used in the construction of the external surfaces of the development hereby permitted shall be a brick plinth to match the existing house, oak frame and a slate roof

11 Austen Ave-raising of roof and front and rear dormers. Refused; the design and scale of the proposed dormers would have an adverse impact upon the appearance of the dwelling in the street scene and the potential for overlooking neighbouring rear gardens would adversely affect the amenities of the occupiers of those properties.

82 Old kennels lane- New access area and hedge subject to usual 3 year start date,

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the proposed access and drive, including the footway crossing shall be laid out and constructed in accordance with specifications to be first submitted to and approved in writing by the Local Planning Authority. The existing access(es) to the site shall be stopped up and abandoned and the verge crossing shall be reinstated Before the development hereby approved is first brought into use, visibility splays of 2.0 metres by 2.0 metres shall be provided at the junction of the access and public highway. The splays shall be kept free of obstacles at all times.

Outstanding decisions

29 South View Park Gardens-siting of mobile home- with legal department. Parish council opposed 1/3 still pending decision

50 Compton Way Alterations to roof to provide loft accommodation- Parish council made comment

10/10

Finance.

.1 To approve orders for payment.

ACTION Need to remove the Chair and add more signaturories.

**Clerk to
contact bank**

Clerk

RESOLVED to pay the following costs:

Cheque 1143 - Came and Company - £1211.32 – Insurance renewal

Cheque 1144 – Norma Goodwin – £2.79 –Reimburse cost of post Village Sign

Cheque 1145 – Southern Water - £18.55 Water use Sept 09 – April 2010

Cheque 1146 – NALC - £13.50 – Subscribe to LCR

Cheque 1147 – HALC - £40 – Clerks Conference

Cheque 1148 - EBillingham - £72.70- Reimburse Clerk for office expenses due to APM.

Cheque 1149 - WCC - £74.70 – Dog Bin emptying – 31st March 2010

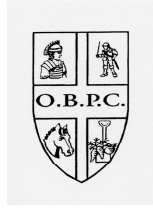
Cheque 1150 – Vita - £37.60 - play ground inspection

Cheque 1051 - P Bugg £225 – Grounds Maintenance - April £150, March £75

Cheque 1052 – The Battery Club - £250 – Grant for 2010/11

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Cheque 1053 – Citizens Advice Bureau - £200 – Grant for 2010/11

Cheque 1054 – Olivers Battery Preschool - £250 – Grant for 2010/11

Cheque 1055 - Meon Valley Printers £66.46 Photo copying

Cheque 1056 – C Stride - £60 – distribution on APM agenda

The Current account balance after cheques – £9592.29

10/11 Recreation Ground

**.1 To consider the findings of the survey and agree a course of action
RESOLVED Await full council for decision**

Cllr Morris stated that retiring Cllr G Sharman had made a statement at the APM on a personal observation. It was clearly stated in the minutes in April that no decision would be made until there was a new full council. The Council will wait until next meeting to decide way forward.

Agenda June

.2 To consider quotation for repair of the fence

The Clerk had received the quote from Mr D Goss of Fernden Construction Ltd.

It stated:

All the chain link is old and rusty but we have allowed to supply and replace a section behind the swing and the worst areas, approximately 25m in total of 1.5m high galvanised chain link wire, also including for restraining and repairing the existing line wire.

For the sum of £722.00 (Seven hundred and twenty-two pounds).

Please note that in time we feel that the whole fence will need to be replaced.

RESOLVED – That this was considered good value but the PC wished to have a quotation for the full repair before making a decision.

Quotation for full repair

Clerk

Agenda June

.3 To consider cost of lockable bollards

Quotation of £190 from VITA – Simon White

Other expected quotations not received in time for the meeting. Clerk will chase and also seek further quotes from other companies.

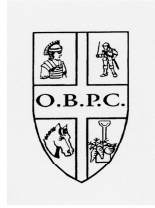
Other quotes

Clerk

There was some discussion over the cost of repair for the wobbly Elephant which would cost £722 to repair. There was some discussion that it might be more cost effective to replace but that may have added implications of safety surfacing costs.

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RESOLVED Quotation for new one safety surfacing.

.4 To consider the repair/replacement of the bench

Simon White – Vita Play

Quotation for replacement

Clerk

Quotation: One of the benches at the top end of the field has been damaged. I am able to offer for a limited period only the style of bench attached at a supply price of £195.00 plus delivery

The old bench was beyond repair and not repairable. It was noted that the other bench at the Recreation Ground also needed replacing.

RESOLVED to replace the one bench at a cost of £195. If the supplier could provide a second bench of similar design then this would also be replaced at a further cost of £195.

There was some question about who was responsible for the seat at Momford Road which was reportedly damaged due to rot. The Clerk would check ownership with Rights Way

Order replacement.

Clerk

Clerk

Seek ownership

10/12 Olivers Battery Sign
.1 Scheduled monument consent update

The details of the planning consent were distributed prior to the meeting and attached below. :

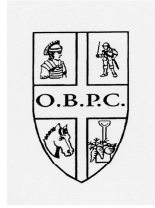
I am pleased to inform you that the Department for Culture, Media and Sport (DCMS) has approved the Grant of Scheduled Monument Consent (SMC) for The Parish Council's your clients application for works at Oliver Cromwell's Battery. The SMC has conditions which need to be agreed by your clients for the final consent can be issued. The conditions are as follows: S.00005512 Conditions.

i. The works to which this consent relates shall be carried out to the satisfaction of the Secretary of State, who will be advised by English Heritage. At least 4 weeks' notice (or such shorter period as may be mutually agreed) in writing of the commencement of work shall be given to Dr. Richard Massey, Inspector of Ancient Monuments, English Heritage, Eastgate Court, 195-205 High Street, GUILDFORD, Surrey GU1 3EH 01483-252049 <<mailto:Richard.massey@English-heritage.org.uk>> in order that an English Heritage representative can inspect and advise on the works and their effect in compliance with this consent;

ii. No ground works shall take place until the applicant has confirmed in writing

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the commissioning of a programme of archaeological work before and/or during the development in accordance with a written scheme of investigation which has been submitted to and approved by the Secretary of State advised by English Heritage;

iii. All those involved in the implementation of the works granted by this consent must be informed by the owner, occupier and/or developer that the land is designated as a scheduled monument under the Ancient Monuments and Archaeological Areas Act 1979 (as amended); the extent of the scheduled monument as set out in both the scheduled monument description and map; and that the implications of this designation include the requirement to obtain Scheduled Monument Consent for any works to a scheduled monument from the Secretary of State prior to them being undertaken;

iv. Equipment and machinery shall not be used or operated in the scheduled area in conditions or in a manner likely to result in damage to the monument or ground disturbance other than that which is expressly authorised in this consent;

v. Any ground disturbance works to which this consent relates shall be carried out under the overall archaeological supervision of Tracy Matthews, Winchester City Council, City Offices, Colebrook Street, WINCHESTER, Hampshire SO23 9LJ or her nominated representative who shall be given four weeks' notice (or such shorter period as may be mutually agreed) in writing of the commencement and timetable of work. No works shall commence until Tracy Matthews has confirmed in writing to English Heritage that she are willing and able to carry out the agreed supervision;

vi. The works to which this consent relates shall be carried out only by the nominated excavation director and his other nominated excavation team;

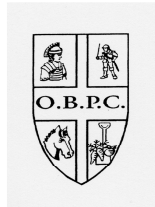
vii. Not less than one month's written notice of the location and commencement of the excavation shall be given to Dr. Richard Massey at English Heritage;

viii. A summary excavation report shall be sent to: English Heritage, Eastgate Court, 195-205 High Street, GUILDFORD, Surrey GU1 3EH; and the relevant County Historic Environment Record c/o David Hopkins, Principal Archaeologist, Hampshire County Council, Landscape, Planning & Heritage, Environment Department, Capital House, 48-52 Andover Road, WINCHESTER Hampshire SO23 7BH within 3 months (or such other period as may be mutually agreed) of completion of the excavation. Within 5 years of completion of the excavation a full site archive (and assessment) shall be prepared and deposited in the County Sites and Monuments Record and a final report of the excavation (and analysis) shall be prepared and made available for publication in a vehicle acceptable to the Secretary of State advised by English Heritage. The National Monuments Record shall also be invited to receive copies of both archive and report;

ix. A report on the archaeological recording shall be sent to the County Historic Environment Record (address above) and to Dr. Richard Massey at English Heritage

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within 3 months of the completion of the works (or such other period as may be mutually agreed);

x. Excavation to specified depth of 600mm shall be by hand excavation. Revealed contexts shall be recorded in drawn plan and section form at 1:20 and 1:10 scales respectively;

xi. Any Written Scheme of Investigation for this investigation shall contain provision for the contingent investigation, recording and possible recovery and conservation of any unexpected significant finds, subject to the advice and approval of English Heritage and Winchester City Council, who shall determine any requirements for preservation *in situ* of such remains.

If the Parish Council have any queries or objections to the above you will need to discuss them with Dr. Massey, Inspector of Ancient Monuments who can be reached on 01483-252046.

Please discuss these with your fellow Councillors and get in touch as soon as possible.

Cllr Goodwin explained that this meant that the Council could proceed in the current position but with above conditions. Most importantly were the archaeological studies.

AGREED that the PC would wait until they had a full council before making any decision about the next stage.

Agenda June

**10/13 Fete
.1 Update**

Nothing to update at present. Details of all involved in last fete had now been obtained. The Vicar had said that the church would be open for teas and coffees. Small sub committee would be formed and the names and names and addresses would be sent to the clerk who would write to all involved at the last fete and ask if they would like to participate this time.

Details to Clerk **Chairman**
Letter **Clerk**

Sack race – Charlotte Bailey

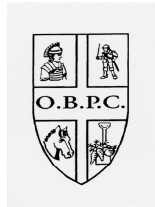
Public liability insurance would need to be obtained.

AGREED that Cllr Cope would speak to the school about participating in some capacity.

**10/14 To consider matters arising from the Annual Parish Meeting
.1 To consider placing guest speaker presentation on the OBPC website**

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Clerk will arrange to place them on the website	Place details on website	Clerk
.2 To improve ways to distribute minutes and other relevant information to members of the public via website		
Clerk will arrange to place on the website. All past minutes have now been put on there.	Check that up to date minutes were on the website	Clerk
There was some discussion that it might be a good time to investigate a new website. Costs would be investigated and will be on the next agenda.	Agenda/costs of new website	Clerk
.3 To discuss ways to advertise changes to bus timetable		
Timetables with the changes have now been placed at the bus stops.		
It was suggested that changes in future could also be placed on PC notice board and website.		
Questions about extra buses on Sunday. This was due to the route having a subsidy.		

10/15 Reports

.1 To receive the County Councillor's report.

Short verbal report. The Councillor would be holding a meeting on footpaths, roundabout safety, Park and Ride and looking at road markings due to complaints – if there were issues that residents wanted to raise or come to the meeting then they were asked to contact Cllr Bailey. Cllr Bailey would email the Clerk. Park and Ride – just over 100 regularly parked there. Hospital staff had been told that cannot park at hospital and were encouraged to park at car parks.

.2 To receive the District Councillor's report.

Cllr Spender wished to congratulate Cllr Bannister on being elected onto WCC.

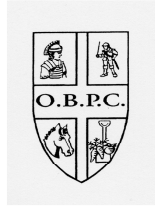
Cllr Spender stated that there was not much to report so close to election results. Control of WCC had returned to the Liberal Democrat party. The Cabinet was in place which was much smaller cabinet than the previous administration. Six people in the cabinet and their titles to be finalised. Kelsey Learney – leader of Council. Annual meeting next Wednesday. 7pm.

10/16 Correspondence

.1 To action

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Olivers Battery WI- Request for permission to plant bulbs on OBPC land. Email sent to all PC.

Agreed that Councillors would consider where the most appropriate place to plant the bulbs would be and recommend at the next meeting. Agenda June

SLCC – Course VAT and Local Councils 15th June £95 Haslemere Surrey. This would be placed on the next agenda. Agenda June

.2 To note

None

10/17 Date of next meeting MONDAY 7TH June at 7.30 pm

Signed: _____

Date: _____