

OLIVERS BATTERY PARISH COUNCIL

MINUTES of Parish Council Meeting held at St. Marks Church Hall, Olivers Battery Road South, Oliver's Battery on the 7th October 2008. 7-30pm to 10-15pm.

1. PRESENT

Mr Sharman (Chairman); Mr Morris; Mrs Goodwin and Mrs Banister.

County Councillor Charlotte Bailey, City Councillor David Spender , PC Mark Smith (Hampshire Constabulary) and Tim Griffin (Landscape Architect) were also in attendance for parts of the meeting.

Apologies and Resignations

Apologies were received from Mrs Cope, Mr Pyke, Mr Stride and City Councillor Brian Collin

The Chairman and the Clerk reported the receipt of letters from Mr Pyke and Mr Stride in which they resigned from being Parish Councillors. Mr Pyke and Mr Stride are to be thanked for all the work which they have undertaken on behalf of the parish and the Returning Officer at Winchester City Council is to be advised of the resignations. An appropriate Notice as to the vacancies for two Parish Councillors is to be placed on the parish notice boards and unless an election is requested within the specified time limit it is intended to fill the vacancies by co-option.

2. PUBLIC PARTICIPATION

There were no members of the public present wishing to make a statement or to speak under this item.

3. MINUTES OF THE LAST MEETING AND MATTERS ARISING

The minutes of the meeting held on the 2nd September 2008 were confirmed and signed as correct.

4. RECREATION GROUND

In connection with the proposed improvements and additional facilities, including a hard surface multi use games area, at the recreation ground the Chairman introduced Tim Griffin a Landscape Architect who had been recommended for the design and management of the project. Tim gave a summary of previous projects which he has undertaken and he explained the services which he could offer and fee proposals as outlined in his email to the Chairman dated 8th September 2008 .The proposed fee for the design work anticipated for the project was given as £3850 plus VAT and expenses and the proposed fee for the contract stage was given as £850 plus VAT and expenses.. Such

fees did not include fees for a structural engineer if required or fees for the preparation and submission of an application for planning permission. Tim indicated that he could start the design work in October. After Tim left the meeting this matter was discussed further by Councillors and it was resolved that Tim should be engaged for the design stage on the basis of his fee proposal for this stage with the Parish Council to have the option to take up at a later date his offer of the contract stage work. It was also proposed that Councillors should meet with Tim at the recreation ground at 5-30pm on Tuesday 14th October 2008 to discuss and progress this matter further.

A letter from Badger Farm & Oliver's Battery Residents Community Association stating that they had been unable to find a volunteer to organise the annual bonfire and fireworks display at the recreation ground and that such event would not take place this year was noted. In view of this it was agreed that the large gate giving access to the recreation ground should be closed for a period prior to the 5th November to deter people driving into the recreation ground to deposit items for the bonfire. A suitable Notice is to be displayed at the entrance to the recreation ground.

5. PLANNING

It was decided not to make any comments in respect of a planning application (Case No. 08/02082/FUL – W05090/03) for the erection of a conservatory at the rear of 82B Olivers Battery Road South.

The following planning decisions were noted:

25A Mount View Road	Conservatory to the rear	Permission Granted
14 Compton Way	Ground floor extensions and roof alterations to provide first floor accommodation	Permission Granted
76 Old Kennels Lane	Replacement of single storey side extension with two storey side extension, single storey rear extension and front porch	Permission Granted
73 Old Kennels Lane	Dormer window replacing front elevation velox window and replacement of existing garage with new pitched roof double garage	Permission Granted

A guidance note from Winchester City Council as to charging as from 1st October 2008 for some pre- planning application advice was noted.

With regard to the Village Design Statement for the parish the Chairman reported that he had located a suitable photograph for the front cover of the document and that two quotations had been obtained for the printing of sufficient copies of the document to enable a copy to be provided for every household in the parish. The quotations for the printing were considered and it was resolved that the quotation from Hampshire Printing Services in the sum of £2664-00 plus VAT for printing 850 copies of the document be accepted.

6. FINANCE AND AUTHORISATION OF PAYMENTS

The transfer of £1000 from the Reserve Account to the Current Account was agreed and the following payments were authorised:

Hampshire Association of Local Councils	Fees for Clerk's Forum and Clerk's Conference	£45 – 00
Badger Farm & Oliver's Battery Residents Community Association	Contribution towards cost of production of "Community News" for 2008/2009	£500 – 00*

* Section 137 Payment

A letter from Winchester Citizens Advice Bureau requesting a grant was deferred for consideration at the December meeting of the Council.

7 OLIVERS BATTERY ANCIENT MONUMENT SITE (OPEN SPACE)

The Chairman reported on a site meeting with David Ball, the Hampshire County Council Manager for the Ancient Monument Site which had been attended by some Parish Councillors. The site had been inspected and it was proposed that for the future it would be helpful to have a Management Plan indicating the manner in which the site is to be managed and maintained. Reference was made to Management Guidelines which had been produced in 1992, but never formally adopted. It was thought that the 1992 guidelines would be a good starting point for a Management Plan and David Ball undertook to up date such guidelines to reflect the current situation and to prepare a draft Management Plan for consideration by the Parish Council.

The idea of having a litter bin on the site near to the seats on the Olivers Battery Road South frontage was also mentioned at the site meeting, but David Ball stated that in view of the designation as an ancient monument site this could not be allowed.

8. ORNAMENTAL VILLAGE SIGN

Mrs Goodwin referred to the proposed site for an ornamental village sign for Oliver's Battery on the corner of Olivers Battery Road South and Downlands Road having been discussed at the meeting with David Ball mentioned in item 7 above. The proposed

position for the sign is on a strip of land which is outside the boundary of the land designated as an ancient monument and the proposed position was illustrated on a drawing produced by John Woodhead, a member of the Working Party for this project. In principle David Ball stated he was happy with the location proposed for the sign subject to final details of the sign being agreed. John Woodhead is now to work on further drawings for the sign and David Ball is to check his records for any information about the position of any services in the land where it is desired to put the sign. The Working Party is to contact Hampshire Highways/ Winchester City Council about the need to arrange for the relocation/ removal of highway signs currently at the corner of Olivers Battery Road South and Downlands Road.

9. CYCLE STANDS/RACKS AT OLIVER'S BATTERY SHOPS

The possibility of having cycle stands/racks at Oliver's Battery shops for use by the public has been considered further by way of a site meeting with Sara Kendall, Traffic & Transport Technician at Winchester City Council. The City Council can at their expense provide and install cycle stands if a suitable position can be found and agreed. At the meeting three possible sites were identified at the car park on the eastern side of Olivers Battery Road South with the preferred site being an area at the front of the pet shop which is not accessible for car parking, but which is in private ownership. The owner of the area concerned is now to be approached as to the possibility of cycle stands being put on such area.

10. CORRESPONDENCE

In respect of a Notice of the Annual General Meeting of Winchester Area Community Action on the 14th October 2008 Mrs Banister indicated that she would be attending this meeting.

The following were noted:

Letter from Hampshire County Council about proposals for 40 and 50mph speed limits in the vicinity of the South Winchester Park & Ride Facility.

Email from Winchester City Council in respect of an Older Persons Information Day on the 22nd October 2008

Email as to new legislation which requires tree owners to manage trees with regard to Health and Safety

Letter from Hampshire Fire & Rescue Service with their Fire & Rescue Service Plan Notification from Winchester City Council with regard to the responsibility of the City Council to consider complaints that a Councillor may have breached the Code of Conduct.

Letter from the Department for Communities and Local Government being a consultation in respect of the making and enforcement of bye laws

Letter from Hampshire County Council in respect of the manner in which they will be dealing with roads in need of repair.

Letter from South East England Regional Assembly in connection with a partial review of the South East Plan Gypsy and Traveller Accommodation needs.

11. REPORTS COUNTY COUNCILLOR AND CITY COUNCILLOR

In his report City Councillor David Spender referred to the official launch of a Greening Campaign for the parish which is due to take place at a meeting at Oliver's Battery Primary School on Saturday 11th October.

In her report County Councillor Charlotte Bailey mentioned improvement work being carried out on the Itchen Navigation and arrangements being made to amalgamate the various Citizens Advice Offices in the county.

12 OTHER PARISH MATTERS

PC Mark Smith (Hampshire Constabulary) gave a report on police matters in which he referred to there being only one reported incident in the parish since the last meeting. He also stated that it is now possible to report incidents of anti social behaviour on the Winchester City Council website..

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