

BADGER FARM PARISH COUNCIL

Minutes of the Meeting held on 10th July 2006

PRESENT:

John Godbold (Chair)
Fenella Jarvis
Anne Church
Ian Tait

IN ATTENDANCE:

Martin Macpherson

APOLOGIES:

Keith Taylor
Ray Stanard
Fiona Davidson
Cllr Charlotte Bailey
Cllr David Spender
Cllr Brian Collin
PC Joe Zubaidi

630. Minutes of previous meeting

The minutes of the meeting held on 12th June 2006 were **AGREED** and signed as an accurate record.

631. Reports and Recommendations from Working Parties

a) Open Space

MM reported that:

- (i) He had met WCC Environmental Health (Fiona Martin) on 4 July to discuss the siting of a dog bin on the access footpath from the back of Sainsbury to the steps up to Whiteshute Ridge. He had agreed a site and the bin will be in place within the next three weeks. The total cost will be £200.53 plus VAT.

DS had forwarded a written report that covered:

- (ii) Harvest Close. The overgrown shrubs have now been cut back.
- (iii) Ridgeway. He is continuing to badger HCC to attend to the overgrown trees and bushes.
- (iv) St Anne's Close. HCC have undertaken to approach SERCO about the uneven hedge cutting. There is a particular problem about the hedge behind No. 69.
- (v) Ashbarn Crescent. A fallen shrub has now been removed.

b) Play Equipment

MM reported that:

- (i) All play equipment inspections were up to date. SERCO had reported on 4 July that one of the Davis Kickabout swings was in a dangerous state as

the rubber had stripped away exposing a sharp metal edge. **JG** had been informed and the problem has now been rectified.

JG reported that:

- (ii) Options for the replacement play equipment were finalised and “down-selection” of the last two bidders will take place shortly. Work is likely to start in August.
- (iii) He had received a request for a goal to be erected on the Davis Kickabout. Council **AGREED** that the area was too small, a goal would be unpopular with residents and that no action should be taken for the time being.

c) Planning

KT reported that:

- (i) 2 new applications had been received:

Larkhill Rise	Dormer window to front
Elder Close	Single Garage
- (ii) 1 application had been approved:

Ivy Close	Conservatory to rear
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- (iii) No applications had been refused in the last month.

d) Transport

MM reported that:

- (i) As part of the Park & Ride consultation process a “Community Stakeholder Workshop” will be held in the Guildhall on 25 July. Details had been passed to **KT**.
- (ii) A report of proceedings of the Southampton Airport Community & Stakeholder Conference held on 16 June had been passed to **KT**.
- (iii) BAA Southampton had informed him that they had received an increased number of complaints about aircraft routing over Winchester. This was because unexpected repairs had had to be carried out to the Instrument Landing System which are now complete and normal routing has been resumed.
- (iv) A meeting will be held at 1000 on 18 July 2006 in the Keats Room for representatives of the Northern Parish Councils, directly affected by the airport, to discuss a proposed WCC Resolution to apply pressure on Eastleigh Borough Council, as the Planning Authority, to minimise local effects of the airport. Council **AGREED** that it was unnecessary for a Parish Councillor to attend.

e) Community Project

NTR

f) Parish Website

NTR

g) Finance

MM reported that:

- (i) The bank balance remained healthy and expenditure remained within budget. The monthly bank statements and reconciliation were signed by the Chairman.
- (ii) The preliminary internal audit had been conducted by Mr Paul Reynolds and completed on 14 June 2006. No problems had been identified. Copies of the Balance Sheet and Income & Expenditure Account at 31 March 2006 were circulated. He summarised the “Significant Variances” return and the “Supporting Statement”.
- (iii) The Accounts for the year ending 31 March 2006 and the Statement of Assurance were **APPROVED** by Council. The Balance Sheet, Income and Expenditure Account, Asset Register, Supporting Statement and Explanation of Variance (including the Reconciliation of Statement of Accounts) were signed by **JG** and **MM** prior to forwarding to District Audit in Plymouth.
- (iv) **MM** had forwarded the required “notice and advertisement of completion” to **KT** for display on Parish notice boards from 12 July to 23 August.

h) Community Centre Lease Compliance

JG reported that:

- (i) The Community Association Vice Chairman had resigned and as a result the Association was now without a Chairman or Vice Chairman. Since the Association lease the Community Centre from the Parish Council it will be necessary for BFPC to monitor the situation and ensure that they comply with the terms of the lease and that the structure of the building is maintained in a satisfactory material state. **JG** will discuss the matter with **KT**.

i) Whiteshute Ridge

KT had passed a report on:

- (i) The HCC initiated volunteer footpath survey had been completed in the Parish on 18 June and the results would be forwarded once they had been collated. **IT** said that it had been a worthwhile exercise.

j) Police

MM reported that:

- (i) He had received the minutes of the Partnership Parish Council Forum from Hampshire Constabulary and had forwarded them to **KT**. The next meeting will be held in the Jubilee Hall, Bishops Waltham at 1930 on Tuesday 19 September.
- (ii) There was no report from PC Zubaidi.

k) County Council Rep

CB was unable to attend but had forwarded a written report on:

- (i) Park & Ride. 1600 people had visited the exhibition during the first stage of the consultation phase and to date some 400 questionnaires had been returned. The workshop on 25 July (see para 631 c. (i) above) will identify representatives to sit on a working panel to take the site selection process forward.

l) City Council Reps

DS was unable to attend but had forwarded a written report on:

- (i) Phone Boxes. He had reported faults on 2 BT pay phones. The OB Shops phone had been rectified; the Meadow Way Box remains defective.
- (ii) Rooks Down Road. He had reported the faded SLOW markings near the Rances Way corner to HCC Highways.

BC was unable to attend but had forwarded a written report on:

- (iii) Children's and Young People's Planning Event.
- (iv) Farm Visits.
- (v) Keepsafe Storage. It is possible that a storage unit for "off-site" archiving may be opened in Winnall.
- (vi) Bus Fares. Stage Coach raised their fares on 2 July.

m). Notice Board Rep

NTR

n). Newsletter Rep

NTR

o). WDAPC

632. Correspondence

The following correspondence was circulated:

- a) A request from VITALISE for a donation to support their charity work assisting disabled people, their carers and families in Hampshire by subsidising “care breaks”. Council **AGREED** to a donation of £100.
- b) An offer from Councillor Barry Lipscomb of WCC, the new Portfolio Holder for Planning and Transport, to attend a PC meeting after September to discuss any relevant issues. Council **AGREED** this would be worthwhile in the Autumn.
- c) Detached Youth Project. Council had agreed on 13 March “that they would employ the Detached Youth Project to run a scheme for 24 weeks starting in the week beginning 17 April (immediately after Easter) at a cost of approximately £600. **RS** will liaise with the DYP team.” **MM** had now received an enquiry from the project team about whether we were ready to proceed. Council **AGREED** that **MM** should establish with **RS** the reasons for delay and then aim to start the project in April 2007 during the Easter holidays.

633. Payment of Accounts

The following payments were approved and signed:

Cheque	Payee	Details	Amount	VAT
1260	M D Macpherson	Clerk Salary & Expenses	£ 305.47	-
1261	P Reynolds	2005 / 06 Audit	£ 670.00	£ -
1262	SERCO	WSR – Install Bollards	£ 587.50	£ 87.50
1263	HM Revenue & Customs	PAYE & NIC 1 st Quarter	£ 349.29	-
1264	Vitalise	Donation	£ 100.00	-

634. Any other business

KT had been unable to attend this meeting because he was receiving an award for his voluntary work in local schools providing assistance with computing. Council unanimously passed their congratulations to him on this achievement.

There being no further business the meeting closed at 2108.

Signed

Date